

**DATE: OCTOBER 5, 2016**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. STANDISH, MR. KELLOGG**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:00 a.m.

**FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:**

An approval of the minutes from the September 28, 2016 and the special September 30, 2016, Board of Contract and Supply meetings were approved on a motion by Mr. Standish and seconded by Mr. Kellogg and unanimously favored.

**SECOND ORDER OF BUSINESS: BID OPENINGS:**

Bids were opened for Bare Root trees and accessories. Two bids were opened and read and forwarded to the Parks Department on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

Bids were opened for the Chenango River Trails Connection Project. Five bids were opened and read and forwarded to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored.

**THIRD ORDER OF BUSINESS: AWARD RECOMMENDATION:**

An Award recommendation for the Fellows Avenue Pump House and South Mountain PRV project was made to the low qualified bidder, Procon Contracting at a bid price of \$303,000.00 on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored. Funds are available in H8340.525058.21716.

Before the award recommendation for Lawn Care Maintenance will be made the Board first rejected the bid from Clippings Lawncare on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

An Award recommendation for the Lawn Maintenance of City Owned Properties project was made to the low qualified bidder, A Great Choice Lawncare and Landscaping at a bid price of \$29.95 under .65 acres, \$39.00 for .66 to 1.00 acres and \$65.00 for 1.10 acres and above on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored. Funds are available in A7110.54410.

**FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:**

A purchase approval to repair the apparatus floor at the Main Street Fire Station from PJF Enterprises off Broome County Contract in the amount of \$19,009.64 was approved on a motion by Mr. Kellogg and seconded by Mr. Standish and unanimously favored. Funds are available in A3410.54610.

A purchase approval for (1) dump truck with plow and body from Navistar off Onondaga County Bid #7823 in the amount of \$119,979.00 was approved on a motion by Mr. Kellogg and seconded by Mr. Standish and unanimously favored. Funds are available in H8340.525171.21716.

FIFTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for mini bids on the NY State OGS Marketplace for a 2017 Ford Van for the Water Distribution Department was approved on a motion by Mr. Kellogg and seconded by Mr. Standish and unanimously favored.

SIXTH ORDER OF BUSINESS: ADD ON EMERGENCY DECLARATION:

An emergency declaration because of water main break at Court and Liberty Streets on Tuesday so the City can restore water supply properly and get repair parts in as soon as possible the City will bypass bidding process was approved on a motion Mr. Kellogg and seconded by Mr. Standish and unanimously favored.

SEVENTH ORDER OF BUSINESS: ADD PURCHASE APPROVAL:

With this emergency declaration in place the City is seeking purchasing approval in the amount of \$13,850.00 for the repair work with Vacri Construction and not to exceed \$30,000.00 with HD Supply for the repair parts was approved on a motion by Mr. Kellogg and seconded by Mr. Standish and unanimously favored. Funds are available in H8340.525058.40914 and H8340.590023.

There being no further business for the Board, the meeting adjourned at 11:20 A.M. on a motion from Mr. Shager and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply